

**Borough of White Oak  
Meeting of Council  
January 19, 2026, 7:30 PM  
White Oak Borough Municipal Building**

**Agenda**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**MINUTES:** December 8, 2025, Council Workshop Meeting  
December 15, 2025, Council Meeting  
December 30, 2025, Special Meeting of Council

**EXECUTIVE SESSION:** Ms. Ashley Puchalski

**PUBLIC COMMENTS:** Under the Pennsylvania Sunshine Act, 65 Pa.C.S. § 710.1. Public participation: The Borough of White Oak will provide an opportunity for residents and taxpayers of the Borough to make public comments. Comments are limited to three (3) minutes.

**President's Report:** Ms. Loree Scharritter

1. **Motion to appoint the following personnel to the collective positions as presented:**
  - Joelle Harbert to serve as the Chair of the Vacancy Board for a one-year term until 12/2026
  - Joseph Hoffman to serve on the Civil Service Commission for a six-year term until 12/2031
  - Robert Boyle to serve on the Civil Service Commission as an Alternate #2 for a six-year term until 12/2031
  - Helen Stratigos to serve on the Planning Commission for a three-year term until 12/2029
  - David Preece to serve on the Zoning Hearing Board for a three-year term until 12/2028
2. **We have several openings as Alternates on the Planning Commission and Zoning Hearing Board along with Board Members on the Building Code of Appeals Board. If anyone is interested in serving in these capacities, please send a letter of interest and a resume to the Borough office.**
- 3.

**Mayor's Report:** Ms. Ina Marton

1. **Monthly Police Department Report for December**

- 2.

**STANDING COMMITTEE REPORTS**

**Finance:** Mr. Charles Davis

1. **Treasurer's Report – December 2025** (Refer to the separate attachment)

2. Motion approving the Check Register for the month of December, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (52340 to 52473) totaling \$852,245.60.
3. Motion authorizing the following Interfund Transfers for the month of December.

From	To	Amount
Liquid Fuels	General Fund	9,169.70
Solid Waste	General Fund	69,688.10
Post Retirement	General Fund	5,512.54
Solid Waste	General Fund	60,000.00
General Fund	Capital Fund	200,000.00
General Fund	Post Retirement	125,327.00
Total Transfers		\$ 469,697.34

4. Motion to authorize the advertising of the “White Oak Salary Ordinance 2026”
5. Motion to reopen the 2026 Budget that was adopted on December 30, 2025.
6. Motion to advertise an amended 2026 Budget.
7. Motion to advertise the 2026 Tax Levy Ordinance, if necessary, as a result of reopening of the 2026 budget.
8. Announcement: The amended 2026 Budget and tax levy ordinance will be advertised prior to adoption on or before February 15, 2026.
- 9.

**Health, Environment, Cable and Technology:** Ms. Janice Kortz

1. Announcements:
  - o Electronics and Household Hazardous Waste Collection Drop off program is Wednesday, April 22<sup>nd</sup> from 9 to 1 at the Borough Building. This is a pay as you go program.
  - o White Oak Clean Up Day is scheduled for Saturday, April 25<sup>th</sup> from 10 to 1 at Heritage Hill Park.
- 2.

**Parks and Recreation:** Ms. Amy Sotereanos

1. Announcements:
  - o We are proud to announce we received correspondence on behalf of Bird Town Pennsylvania, the Audubon Society of Western Pennsylvania and the Pennsylvania Audubon Council that we were accepted into the Bird Town Program. We are the 99<sup>th</sup> Bird Town Community in the program.
  - o Upcoming Events:
    - o White Oak Recreation Committee Spring Craft Show - Saturday, March 14<sup>th</sup> from 10 to 3
    - o Easter Egg Hunt – Saturday, April 4<sup>th</sup> from 10 to 12
  - o Veteran’s Memorial Project – Buy a Brick Campaign to support the development of the memorial: 4”x8” Red Brick is \$ 100.00; 8”x8” Red Brick is \$150.00; and 4”x4” Replica Coaster is \$ 15.00. Go to our website for more details and ordering instructions.

2. **Community Day Preparation:**
  - Motion to enter into an agreement with Pyrotecnico Fireworks Inc. for a fireworks display at Community Day in an amount of \$ 12,000 and authorize the Borough Manager to execute the agreement on behalf of the Borough.
  - Motion to authorize the Council Parks and Recreation Committee to book a band for Community Day in an amount not to exceed \$ 3,000 and authorize the Borough Manager to execute the agreement.

3. **White Oak Senior Citizens Update:** Mr. George Pambacas

4. **White Oak Athletic Association Update:** Ms. Loree Scharritter

**Planning, Zoning and Codes:** Ms. Amanda DePaulis

1. **Present the monthly permit/violation report for November and December.** (Refer to the separate attachment)

2.

**Public Safety:** Mr. Brian Dinkfelt

1. **Motion to enter into an agreement with Lexipol, LLC in an amount of \$ 22,737.20 to subscribe to their Policy Management Platform on behalf of our Police Department and authorize the Borough Manager to sign on behalf of the Borough.**
2. **(Motion for Consideration) Motion to enter into an agreement with VIPR.AI, LLC in an amount of \$ 6,553.75 for the Camera and License Plate Readers located at Route 48 and Lincoln Way and State Street and Lincoln Way on behalf of our Police Department and authorize the Borough Manager to sign on behalf of the Borough.**

3.

**Public Works and Grounds:** Mr. George Pambacas

1. **Present the monthly report for December.** (Refer to the separate attachment)
2. **Motion to purchase a gate for the entrance of Heritage Hill Park from North American Fence in the amount of \$ 2,750.00 and authorize the Borough Manager to sign the quote on behalf of the Borough.**

3.

**Personnel:** Ms. Loree Scharritter

1. **Motion to approve a two (2) year employment agreement for John Palyo, Borough Manager, and authorize the execution of the agreement.**

2.

## **TAX COLLECTORS' REPORTS**

1. **Motion to accept the Tax Collectors' Reports and pay the commissions and fees due for December 2025** (Refer to the separate attachment)

**ENGINEER'S REPORT:** Ms. Amber Yon / Mr. Robert Roach

1. Motion to accept the Engineer's Report

2.

**SOLICITOR'S REPORT:** Ms. Ashley Puchalski

1. Motion to accept the Solicitor's Report.

2.

**RESOLUTIONS AND ORDINANCES:** Ms. Ashley Puchalski

**RESOLUTION #2026-01**

Resolution of Council of the Borough of White Oak appointing a Representative and Alternates to the Allegheny County Southeast Tax Collection Committee

**RESOLUTION #2026-02**

Resolution of Council of the Borough of White Oak appointing a Representative and Alternate to the South Hills Area Council of Governments (SHACOG) Franchising Authority Board

**RESOLUTION #2026-03**

Resolution of Council of the Borough of White Oak appointing a Representative and Alternate to the South Hills Area Council of Governments (SHACOG) Joint Rate Review Board

**RESOLUTION #2026-04**

Resolution of Council of the Borough of White Oak authorizing the appropriate signatories as President, Vice President, President Pro-Tem, Chair of Finance Committee and Borough Manager on our First Commonwealth Bank Accounts as presented.

**RESOLUTION #2026-05**

Resolution of Council of the Borough of White Oak authorizing the appropriate signatories as President, Vice President, President Pro-Tem, Chair of Finance Committee and Borough Manager on our PNC Bank Accounts as presented.

**RESOLUTION #2026-06**

To Approve that the acquisition and subsequent disposition of numerous parcels of vacant property known as block and lot number 551-B-318 would be in accord with the comprehensive plan of the municipality. (This project is in cooperation with the County of Allegheny and the Redevelopment Authority of Allegheny County through the Allegheny County Vacant Property Recovery Program)

**RESOLUTION #2026-07**

To Approve that the acquisition and subsequent disposition of numerous parcels of vacant property known as block and lot number 550-R-77 would be in accord with the comprehensive plan of the municipality. (This project is in cooperation with the County of Allegheny and the Redevelopment Authority of Allegheny County through the Allegheny County Vacant Property Recovery Program)

**NEW BUSINESS:**

**OLD BUSINESS:**

**ANNOUNCEMENTS:** (Meetings will be held at the Borough Building and are open to the Public)

- **February 9, 2026, 6:45 PM – Council Workshop Meeting**
- **February 16, 2026, 6:45 PM – Council Workshop Meeting**
  - **7:30 PM – Council Meeting**

**ADJOURNMENT**